

CHILDREN & EDUCATION SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED July 2014

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Recommendations:

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
June 2013	INCREASING THE EMPLOYABILITY OF YOUNG PEOPLE IN SURREY	That the Assistant Director for Young People clarify whether the peer review action plan meeting will take place on 4 October 2013 and that the Committee be informed of the steps taken to implement the recommendations of the review.	Assistant Director for Young People	An external evaluation has been conducted by the Institute of Local Government Studies at the University of Birmingham. The evaluation has informed the development of the new operating models. The final report will be sent to Select Committee members after its publication in early July 2014.	September 2014
19 September 2013	EARLY HELP OFFER - REDUCING THE NEED FOR FAMILIES TO ACCESS HIGH SUPPORT SERVICES [Item 7]	That officers also give consideration to how the intended overarching partnership outcomes will be agreed and measured with the intention that the Select Committee will revisit the progress once the formal Strategy is in place.	Assistant Director for Children's Services	Outcomes and measures to be determined by work with partners. The Committee will receive an update on Early Help as part of its 2014/15 work programme.	Complete
28 November 2013	SURREY SAFEGUARDING CHILDREN BOARD (SSCB) ANNUAL REPORT 2012-2013 [Item 7]	That the Surrey Safeguarding Children Board considers developing and agreeing with all partners an accepted funding model, to help determine appropriate partner contributions in future years.	Chair of the Surrey Safeguarding Children Board	The SSCB will present the Annual Safeguarding report at the November meeting of the Committee.	November 2014
	SURREY COUNTY COUNCIL'S SAFEGUARDING	That the Child Protection Conference Service increases its efforts in engaging the CCGs in improving the involvement of GPs in Child	Head of Safeguarding	A number of meetings have been organised with key partners in Health to look at	November 2014

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	ROLE (item 8)	Protection Conferences and Child Protection Plans.		the blockage to GP attendance and report writing for CP Conferences. A work plan is being put together to try to ensure greater engagement by this key group of staff. A further meeting was been organised for 16th January and the issue was considered by the SSCB Health Sub-Group. The Safeguarding Annual report will be presented to the Select Committee in November 2014.	
	SAFE GUARDING CHILDREN IN SCHOOL'S (Item 9)	That an E learning package is created for 'Working Together to Safeguard Children' so that everyone who works with children can undergo online training. That the County Council work with the Surrey Governors' Association (SGA), Babcock 4S, Phase Councils and other relevant bodies to ensure that Safeguarding remains a standing item on the agenda of all governing bodies.	Education Safeguarding Advisor Education Safeguarding Advisor	The e learning package in relation to safeguarding training is being considered by the Training Officer of the SSCB. In the meantime a new training package has been developed which will compliment the e learning when fully developed. This recommendation will be considered alongside the Committee's item on safeguarding in November.	Complete November 2014

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		<p>That the Cabinet Member for Schools and Learning report back to the Committee in due course to update Members on her attempts to engage with non-maintained schools on the issue of Safeguarding.</p>	<p>Cabinet Member for Schools and Learning</p>	<p>This recommendation will be considered alongside the Committee's item on safeguarding in November.</p>	<p>November 2014</p>
	<p>SURREY CLINICAL COMMISSIONING GROUPS - SAFEGUARDING CHILDREN [item 10]</p>	<p>The Committee notes that currently GPs attend only 2% of Initial Child Protection Conferences (ICPCs) and provides reports in 20% of the cases, and requests that Guildford & Waverley CCG's Director of Quality and Safeguarding and Clinical Lead for Children consider, without delay, measures to ensure GPs increased attendance and reporting to ICPCs.</p>	<p>Guildford & Waverley CCG's Director of Quality and Safeguarding/ Clinical Lead for Children</p>	<p>Following the Select Committee meeting, the Named GP for safeguarding children has made contact with all GP practice leads, to remind them and their colleagues of the vital nature of the information held in primary care. Specific reference has been made to sending a report to conference, if attendance is impossible due to clinical commitments and the tight timescales often involved in initial child protection conferences. The GP conference pro forma has been re-circulated to all practices.</p> <p>A meeting was scheduled for February 3rd with key senior level from the Surrey safeguarding team (health), the safeguarding unit and the Surrey and Sussex local area team of NHS England. This will aim to further clarify responsibilities between</p>	<p>See below.</p>

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		<p>That the Committee re-examine the matter in 6 months time to assess progress.</p>	Democratic Services	<p>the CCGs and NHS England. Health's Surrey-wide safeguarding team acknowledge this as a high priority area, and are committed to finding workable solutions to the problems identified.</p>	November 2014
	<p>MEMBER REFERENCE GROUP ON PROVISION OF CAREER INFORMATION, ADVICE AND GUIDANCE TO STUDENTS IN SURREY [Item 12]</p>	<p>That the Committee establish a Member Reference Group of up to 4 Members to input into the development of the Skills for the Future strand of the Public Service Transformation Programme.</p>		<p>The Committee received an item concerning the future re-commissioning of Services for Young People, and made a recommendation concerning the provision of information, advice and guidance to students. (see below)</p>	Complete
<p>27 January 2014</p>	<p>SURREY'S LOOKED AFTER CHILDREN AND CARE LEAVERS [Item 6]</p>	<p>a) That the Committee receive a report at the meeting on 14 May 2014 on health outcomes for Looked After Children from the Guildford & Waverley CCG, with particular focus on:</p> <ul style="list-style-type: none"> • progress made against the backlog of health and dental assessments • future arrangements to ensure LAC have health and dental checks in line with statutory requirement 	<p>Guildford & Waverley CCG</p>	<p>This will be reported back as part of a future item on outcomes for children who are Looked After in March 2015. The Guildford & Waverley CCG has been reporting regularly to the Corporate Parenting Board.</p>	Complete

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27 January 2014	SURREY'S LOOKED AFTER CHILDREN AND CARE LEAVERS [Item 6]	That the independent report on residential care homes, commissioned by the Head of Children's Services, be presented to the Committee at a future date.	Head of Children's Services	To be scheduled as part of the Committee's 2014/15 work programme.	September 2014
27 January 2014	SURREY'S LOOKED AFTER CHILDREN AND CARE LEAVERS [Item 6]	That the Chairman & Vice Chairman discuss with officers the most appropriate way to receive information on timeliness of services provided to children	Chairman/Vice Chairman and Head of Children's Services	The timeliness of services will form part of the regular reporting arrangements to the Performance & Finance Sub-Group.	Complete
27 January 2014	INTERNAL AUDIT REPORT - REVIEW OF HEALTH AND DENTAL CHECKS - CHILDREN IN CARE 2013/14 [Item 7]	Revised Management Action Plan be produced and be presented to the Committee at the meeting in May 2014.	Head of Children's Service/Chief Internal Auditor	The revised Management Action Plan has been circulated to the Committee.	Complete
27 March 2014	19/14 PERSONAL EDUCATION PLANS [ITEM 10]	That the Headteacher of the Virtual School provides the Committee with an update on the Virtual School's progress towards the end of 2014.	Headteacher, Virtual School for Children in Care	This will be considered alongside the outcomes for children who are Looked After item in 2015.	Complete

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27 March 2014	21/14 EDUCATION PERFORMANCE & SCHOOL IMPROVEMENT STRATEGY [item 8]	In developing its 2014/15 Work Programme, the Children & Education Select Committee to consider further scrutiny of Pupil Premium use, including the County Council's role in monitoring its effectiveness.	Chairman/Democratic Services	This has been included in the Forward Work Programme for 2014/15.	Complete
14 May 2014	29/14 BRIEF OVERVIEW OF THE EARLY YEARS AND CHILDCARE SERVICE [item 6]	That the Directorate continues to explore how the Early Years and Childcare Service can work collaboratively with Babcock 4S, and other stakeholders, to deliver focussed support and better outcomes for disadvantaged children and those on Free School Meals.	Head of Early Years and Childcare Service	Officers have noted this recommendation and an update will be provided to the Committee at a future meeting.	November 2014
14 May 2014	29/14 BRIEF OVERVIEW OF THE EARLY YEARS AND CHILDCARE SERVICE [item 6]	That the Cabinet Member for Schools and Learning considers how schools with maintained nursery provision can be further encouraged to engage with the Early Years and Childcare Service in order to improve outcomes for children accessing these provisions.	Cabinet Member for Schools and Learning	A letter has been sent to the Cabinet Member from the Committee Chairman. A response is enclosed.	Complete

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10 July 2014	39/14 KEY STAGE 5: PARTICIPATION, PROGRESSION AND ATTAINMENT [Item 7]	That the service be congratulated on the high level of participation achieved in light of the recent raising of the participation age.		Update from officers to be received.	
		That officers engage with all KS5 provisions to undertake further investigation into the patterns of progression for young people in Surrey, in order to gain an understanding of how this could influence future Information, Advice & Guidance provision to encourage the highest aspirations for Surrey young people.			
		That officers ensure future Information, Advice & Guidance provision places an emphasis on face-to-face provision, and engages with students prior to choosing GCSE options.			

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10 July 2014	40/14 CREATING OPPORTUNITIES FOR YOUNG PEOPLE: RECOMMISSIONING FOR 2015-2020 [Item 8]	That Cabinet supports the proposal concerning bringing the provision of centre-based Youth Work Service in-house, but also notes the need to ensure continuity and employment security for the high-quality staff that deliver these services.	Cabinet	These recommendations will be made to Cabinet on 23 September 2014, alongside the Cabinet paper on the recommissioning of Services for Young People. A response will be included in the next Committee meeting papers.	November 2014
		That the Cabinet support proposals concerning social enterprises and time banks, and encourages officers to consider how community business expertise and experience can be utilised to support these activities.	Cabinet	These recommendations will be made to Cabinet on 23 September 2014, alongside the Cabinet paper on the recommissioning of Services for Young People. A response will be included in the next Committee meeting papers.	November 2014
		That officers bring a future report to the Committee demonstrating the benefits in improved outcomes through engaging with Health & Wellbeing partners, such as Public Health, in sharing youth centre provision and resource.	Assistant Director for Young People	This has been added to the Forward Work Programme and a report will be brought to the Committee in 2015.	Complete

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10 July 2014	41/14 DEVELOPING THE FIRST UNIVERSITY TECHNICAL COLLEGE IN SURREY [Item 9]	<p>That officers explore with Adult Social Care how the benefits of Time Banks can be evidenced as impacting on the savings required as part of the Family, Friends & Community Support project.</p> <p>That Cabinet supports the proposal for the establishment of Surrey's first University Technical College. It is asked to consider:</p> <p>How the Council can support the UTC to ensure capacity is met in future years;</p> <p>How positive, collaborative dialogue can be developed between the UTC and local schools and colleges, to ensure they work in partnership; and</p> <p>How the benefits of vocational education are communicated to young people and their families.</p>	Assistant Director for Young People	This has been added to the Forward Work Programme and a report will be brought to the Committee in 2015.	Complete
10 July 2014	41/14 DEVELOPING THE FIRST UNIVERSITY TECHNICAL COLLEGE IN SURREY [Item 9]	<p>That Cabinet supports the proposal for the establishment of Surrey's first University Technical College. It is asked to consider:</p> <p>How the Council can support the UTC to ensure capacity is met in future years;</p> <p>How positive, collaborative dialogue can be developed between the UTC and local schools and colleges, to ensure they work in partnership; and</p> <p>How the benefits of vocational education are communicated to young people and their families.</p>	Cabinet	These recommendations will be made to Cabinet on 23 September 2014, alongside the Cabinet paper on the recommissioning of Services for Young People. A response will be included in the next Committee meeting papers.	November 2014

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10 July 2014	42/14 TRANSPORT STRATEGY FOR SCHOOL PLACES [Item 10]	That officers consider how partners can be encouraged to make use of the Community Infrastructure Levy to support school transport initiatives.	Planning and Development Group Manager	The Draft Transport Strategy for Schools is going out to consultation at the end of September 2014 for 3 months. This point will be picked up as part of any wider consultation responses and will form part of the implementation plan associated with formal adoption of the strategy.	
		That officers engage with District & Borough partners in how parking enforcement can minimise the impact of school transport issues.	Planning and Development Group Manager	The Draft Transport Strategy for Schools is going out to consultation at the end of September 2014 for 3 months. This point will be picked up as part of any wider consultation responses and will form part of the implementation plan associated with formal adoption of the strategy.	

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		That, in relation to action 12 of the Transport Strategy, planned school expansion is taken into consideration when reviewing current public bus routes, and other public transport provisions.	Planning and Development Group Manager	The Schools expansion Tracker with all proposed expansions is now shared with The Travel and Transport Group on a regular basis.	
		That any future parking review gives consideration to a flexible approach in relation to school pick up/drop off points.	Planning and Development Group Manager	The Draft Transport Strategy for Schools is going out to consultation at the end of September 2014 for 3 months. This point will be picked up as part of any wider consultation responses and will form part of the implementation plan associated with formal adoption of the strategy.	
		That Local Committees are provided information on impacts to public transport, as part of any future engagement arrangements on planning applications concerning schools.	Planning and Development Group Manager	This will be dealt with as part of the Bus Review carried out by The Travel and Transport Group.	

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		That the Sustainability Community Engagement Team is involved earlier in the process for delivery of school places map.	Planning and Development Group Manager	This team is now actively involved in the school places programme.	